



Re-Accredited 'B++' 2.86 CGPA by NAAC

**VEER NARMAD SOUTH GUJARAT UNIVERSITY**

University Campus, Udhna-Magdalla Road, SURAT - 395 007, Gujarat, India.

**વીર નર્મદ દક્ષિણ ગુજરાત યુનિવર્સિટી**

યુનિવર્સિટી કેમ્પસ, ઉદ્ધના-મગદલા રોડ, સુરત - ૩૯૫ ૦૦૭, ગુજરાત, ભારત.

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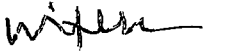
**-: પરિપત્ર :-**

યુનિવર્સિટી સંલગ્ન તમામ બીબીએ કોલેજોનાં આચાર્યશ્રીઓને જણાવવાનું કે, શૈક્ષણિક વર્ષ ૨૦૨૫-૨૬ થી અમલમાં આવનાર મેનેજમેન્ટ વિદ્યાશાખા હેઠળ NEP-2020 અંતર્ગત BBA Program Sem.-4 માં SWAYAM Courseના SEC હેઠળ આ સાથે સામેલ લીસ્ટ મુજબનાં અભ્યાસક્રમને બિઝનેસ એન્ડ મેનેજમેન્ટ સ્ટડીઝ અભ્યાસ સમિતિનાં ચેરમેનશ્રીએ બોર્ડ વતી મંજૂર કરી અને મેનેજમેન્ટ વિદ્યાશાખાનાં અધ્યક્ષશ્રીએ મેનેજમેન્ટ વિદ્યાશાખાની મંજૂરીની અપેક્ષાએ વિદ્યાશાખા વતી મંજૂર કરી એકેડેમિક કાઉન્સિલને કરેલ ભલામણને એકેડેમિક કાઉન્સિલની તા.૨૪/૧૨/૨૦૨૪ ની સભાનાં ઠરાવ ક્રમાંક:૩૫૩ અન્વયે માન. કુલપતિશ્રીને આપેલ સત્તા અંતર્ગત માનનીય કુલપતિશ્રી ધ્વારા મંજૂર કરેલ છે. જેનો અમલ કરવા આથી જાણ કરવામાં આવે છે.

બિડાણ: ઉપર મુજબ

ક્રમાંક:ઓથો./પરિપત્ર/૩૧૧૨૩/૨૦૨૫

તા.૧૦-૧૨-૨૦૨૫

  
ઈ.ચા.કુલસચિવ

પ્રતિ,

- ૧) યુનિવર્સિટી સંલગ્ન બીબીએ વિદ્યાશાખા હેઠળની તમામ કોલેજોનાં આચાર્યશ્રીઓ.  
.....આપશ્રીની કોલેજના સંબંધિત શિક્ષકોને જાણ કરી અમલ કરવા સારું.
- ૨) ડીનશ્રી, મેનેજમેન્ટ વિદ્યાશાખા.
- ૩) પરીક્ષા નિયામકશ્રી, પરીક્ષા વિભાગ, વીર નર્મદ દ. ગુ. યુનિવર્સિટી, સુરત.
- ૪) ડૉ.ભાવેશ વનપરીયા- SWAYAM નોડલ ઓફિસર, એચ.આર.ડી.વિભાગ, વી.ન.દ.ગુ.યુનિ.સુરત.  
.....તરફ જાણ તેમજ ઘટતી કાર્યવાહી કરવા સારું.

S NO	Course ID	Discipline	Course Name	SME Name	week	Start date	End date	Exam Registration End date	Click here to Join the course
493	noc26-ge18	Multidisciplinary	Roadmap for Patent Creation	Prof. Gouri Gargate	8	Jan 19, 2026	Mar 13, 2026	Feb 13, 2026	<a href="https://onlinecourses.nptel.ac.in/noc26_ge18/preview">https://onlinecourses.nptel.ac.in/noc26_ge18/preview</a>
587	noc26-hs48	Humanities and Social Sciences	Elements of Visual Representation	Prof. Shatarupa Thakurta Roy	8	Jan 19, 2026	Mar 13, 2026	Feb 13, 2026	<a href="https://onlinecourses.nptel.ac.in/noc26_hs48/preview">https://onlinecourses.nptel.ac.in/noc26_hs48/preview</a>
594	noc26-hs55	Humanities and Social Sciences	Emotional Intelligence	Prof. Rabindra Kumar Pradhan	8	Jan 19, 2026	Mar 13, 2026	Feb 13, 2026	<a href="https://onlinecourses.nptel.ac.in/noc26_hs55/preview">https://onlinecourses.nptel.ac.in/noc26_hs55/preview</a>
602	noc26-hs63	Humanities and Social Sciences	Legal Compliance for Incorporating Startup	Prof. Indrajit Dube	4	Jan 19, 2026	Feb 13, 2026	Feb 13, 2026	<a href="https://onlinecourses.nptel.ac.in/noc26_hs63/preview">https://onlinecourses.nptel.ac.in/noc26_hs63/preview</a>
633	noc26-hs94	Humanities and Social Sciences	Patent Drafting for Beginners	Prof. Feroz Ali	4	Jan 19, 2026	Feb 13, 2026	Feb 13, 2026	<a href="https://onlinecourses.nptel.ac.in/noc26_hs94/preview">https://onlinecourses.nptel.ac.in/noc26_hs94/preview</a>
646	noc26-lw08	Law Management Studies Multidisciplinary	IP Management & Technology Transfer	Prof. Gouri Gargate	8	Jan 19, 2026	Mar 13, 2026	Feb 13, 2026	<a href="https://onlinecourses.nptel.ac.in/noc26_lw08/preview">https://onlinecourses.nptel.ac.in/noc26_lw08/preview</a>

## **Steps for Adopting MOOC Courses through the SWAYAM platform ([www.swayam.gov.in](http://www.swayam.gov.in)) for Universities & Colleges**

### **Step-1: Approval of University Statutory Bodies to adopt SWAYAM**

1. The University should make amendments in its Ordinances, Rules and Regulations through its Statutory bodies (i.e. Executive Committee, Academic Council, Board of Studies) to incorporate provisions for the transfer of up to 40% of the total courses in a semester to be taken through online learning via the SWAYAM Platform as per University Grants Commission (Credit Framework for Online Learning Courses through Study Webs of Active Learning for Young Aspiring Minds) Regulations, 2021.
2. The University should inform its affiliating colleges regarding the adoption of SWAYAM Courses for credit transfer.
3. The University shall constitute a SWAYAM Advisory Committee headed by the Vice-Chancellor or his/her nominee for all SWAYAM-related issues at the University level.
4. The University shall designate a faculty member as the Nodal Officer as a single point of contact for SWAYAM and he/she may also be the Coordinator of the SWAYAM Advisory Committee to ensure seamless access to all SWAYAM-related information.
5. The details of the Nodal Officer should be published on the University website.
6. During the registration process on the SWAYAM platform, the Nodal Officer shall upload the approval document from the University for adopting SWAYAM courses (Refer point 1 above). After verification of the approval document by UGC, the login credentials will be sent to the Nodal Officer.

### **Step-2: SWAYAM Course Selection and Awareness by University**

1. The Nodal Officer shall share the details of the SWAYAM courses to be offered in every semester on 1<sup>st</sup> June and 1<sup>st</sup> November with the SWAYAM Advisory Committee of the University.
2. The SWAYAM Advisory Committee of the university shall identify SWAYAM courses based on the students' requirement/curriculum and announce on the University Website, Notice Boards/Social Media.

**Step-3: SWAYAM Course Registration and registration for SWAYAM Exam**

1. The Chairperson of the SWAYAM Advisory Committee shall nominate suitable faculty members (as SWAYAM Mentors) at the University/College Level.
2. The Nodal Officer shall ensure that all SWAYAM Mentors shall review and understand the course requirements.
3. The Nodal Officer shall conduct an awareness and sensitization program related to SWAYAM courses at the beginning of every semester (January and July) as per the SWAYAM academic calendar.
4. The SWAYAM Mentors to facilitate timely registration of students for the SWAYAM course(s) approved by the University.
5. The SWAYAM Mentors shall ensure that students who have registered in the SWAYAM courses participate in discussion forums, quizzes and assignments conducted by the SWAYAM Course Coordinator.

**Step-4: Examination Process and declaration of results for SWAYAM Courses**

1. The SWAYAM Course Coordinator evaluates the assessments and quizzes submitted by students on the SWAYAM Platform, and their marks are reflected in the students' accounts on the SWAYAM platform.
2. To pass in a SWAYAM Course, a minimum of 40% passing marks (i.e., minimum 12/30 marks in Assessments/Quizzes & 28/70 Marks in the end term examination) is required.
3. SWAYAM Examination can be conducted in two different ways: -
  - A. The Universities conduct the end term SWAYAM Examination.
  - B. National Testing Agency (NTA) and National Programme on Technology Enhanced Learning (NPTEL) conduct the end term SWAYAM Examination.
4. Universities which opt to conduct the end term examinations for SWAYAM courses may refer to **Framework for Universities to conduct Examinations for SWAYAM Courses** for the detailed procedure.
5. For universities which do not opt to conduct the end-term examinations for SWAYAM courses, the end-term proctored examinations are conducted by the NTA and NPTEL at designated centers across the country. Subsequently, NTA & NPTEL will announce the results.

**Step-5: Steps for transfer of Marks/Credits obtained by students through the SWAYAM Platform to their University Transcript/Marksheet**

**A. SWAYAM Courses for which the end-term examinations are conducted by Universities:**

1. The Nodal Officer of the University shall upload on the SWAYAM platform, the marks out of 70 obtained by the students' in the end-term examination, conducted by the University.
2. The Nodal Officer of the University shall submit the total marks (out of 100) obtained by students from the SWAYAM platform to Controller of Examination (CoE) and the same shall be reflected in the students' University Mark-sheet / Transcript.
3. University to ensure that marks of all students who have appeared in the SWAYAM Examination are mapped and visible to the students in their Academic Bank of Credits (ABC) account.

**B. SWAYAM Courses for which the end-term examinations are conducted by NT/NPTEL:**

1. The students shall receive a certificate from SWAYAM upon successful completion. The certificate includes the student's photo, roll number, course name, Course Coordinator's name, host institution details, marks/grade obtained, and credits earned.
2. The Nodal Officer of the University shall compile and submit the list of students along with their SWAYAM Certificates to the CoE and the credits of the Courses as indicated in the SWAYAM Certificate shall be transferred by the CoE to the students' Transcript/Marksheet.
3. The Nodal Officer of the Colleges shall compile and submit a list of students along with their SWAYAM Certificates to the Principal. The Principal of the College shall review SWAYAM Certificates and course names to ensure that they match the university's list of approved SWAYAM courses. The principal shall then submit the verified list of students and their SWAYAM Certificates to the University CoE.

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